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| Приложение № 1  к Приложению № 8 Положения об учетной политике  «Порядок выдачи под отчет денежных средств, составления и представления отчетов подотчетными лицами», утвержденного постановлением главы администрации муниципального образования Небыловское от 29.12.2022 № 108 |

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|  |  |  |  |  |  |  | (должность ФИО работника) | | |  |
| Заявление | | | | |  |  |  |  |  |  |
| о выдаче наличных денежных средств под отчет | | | | | | |  |  |  |  |
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| Прошу выдать мне наличные денежные средства под отчет в размере | | | | | | | |  |  |  |
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| (указать назначение аванса) | | | | |  |  |  |  |  |  |
| Расчет (обоснование) суммы аванса: | | | |  |  |  |  |  |  |  |
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| (подпись работника) | | | | |  |  |  |  |  |  |
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| Задолженность отсутствует | | |  |  |  |  |  |  |  |  |
| (отметка бухгалтерии о наличии задолженности работника по ранее полученным авансам) | | | | | |  |  |  |  |  |
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| \_\_\_ \_\_\_\_\_\_\_\_\_\_ 20\_\_г. \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |  |  |  |
| (должность) (подпись) (фамилия, инициалы) | | | | | | |  |  |  |  |
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| (решение руководителя о выдаче денежных средств под отчет) | | | | | | |  |  |  |  |
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| \_\_\_ \_\_\_\_\_\_\_\_\_ 20\_\_г. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |  |  |  |
| (подпись) (фамилия, инициалы) | | | | | | |  |  |  |  |

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| Приложение № 2  к Приложению № 8 Положения об учетной политике «Порядок выдачи под отчет денежных средств, составления и представления отчетов подотчетными лицами», утвержденного постановлением главы администрации муниципального образования Небыловское от 29.12.2022 № 108 |

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| Заявление | | | | | | | | | | | | |
| о выдаче денежных документов под отчет | | | | | | | | | | | | |
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| Прошу выдать мне под отчет денежные документы \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| (указать наименование) | | | | | | | | | | | | |
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| для \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| (указать цель) | | | | | | | | | | | | |
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| (подпись работника) | | | | | | | | |  | | |  |
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| (решение руководителя о выдаче денежных документов под отчет) | | | | | | | | | | | |  |
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| (подпись) (фамилия, инициалы) | | | | | | | | | | | |  |